



# Louisiana State Board of Embalmers and Funeral Directors

New Orleans, LA

Suite 1232, The Executive Towers  
3500 N. Causeway Blvd.  
Metairie, LA 70002  
504.838.5109  
FAX: 504.838.5112

[www.lsbefd.state.la.us](http://www.lsbefd.state.la.us)  
Toll free: 888.508.9083

**Notice of Meeting**  
**Wednesday, December 11, 2024**  
**9:00 AM**  
**Agenda - "Revised"**

Meeting to be held at the address above and online via the Teams link noted on the board's website homepage.

**9:00 AM**

Mission: The Louisiana State Board of Embalmers and Funeral Directors was formed in 1914 under legal citation R.S. 37:831 for the purpose of regulating funeral establishments, crematory authorities, embalmer and funeral directors, funeral directors and retort operators who are engaged in the care and disposition of the deceased to protect the public, safety, and welfare.

- 1) Call to order
- 2) Roll Call
- 3) Invocation
- 4) Pledge of Allegiance
- 5) Public Comments
- 6) Resolution(s) to Honor Deceased Licensees; James Wood, E-1878, Joseph Fleet, Sr., E-1676 and Gregory Wright, Sr., Co-owner of Wright and Calvey Funeral Home, Hammond
- 7) Unfinished Business
- 8) Formal Hearing; In the Matter of New Orleans Funeral and Cremation Service, Gary Lewis, Loranzo Magee 9:30 AM
- 9) New Business
  - a. Open Meetings Complaint 2024-33 and LSBEFD Response
  - b. Review of AG's Contract for Legal Services
  - c. LA DOJ Occupational Licensure Review Program and Proposed Interagency Agreement
- 10) Reports
  - a. Executive Director's Report
  - b. Financial Report – FY 24.25 Budget Projection v Actual to Date
  - c. Inspector's Report
  - d. Complaint Review Report
- 11) Approval of Meeting Minutes
  - a. September 18, 2024, minutes for review and approval
  - b. October 14, 2024, minutes for review and approval
  - c. November 20, 2024, minutes for review and approval
- 12) Executive Session
  - a. Report of Litigation
    1. Marybeth Harrington v LSBEFD - Nicholaus Oshea Barber-Cypress Funeral Services, CDC Orleans Parish, State of Louisiana, Docket # 20124-00124
    2. Gary Lewis, New Orleans Funeral and Cremation Service v LSBEFD, CDC Orleans Parish, State of Louisiana, Docket # 2024-06195
    3. Gary Lewis, New Orleans Funeral and Cremation Service v LSBEFD, CDC Orleans Parish, State of Louisiana, Docket # 2024-06196

b. Personnel Issues

- 13) Closing Remarks
- 14) Adjournment

**NOTE:** This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

**PUBLIC COMMENTS:** Members of the public may deliver written comments regarding agenda matters **before** the meeting by submission to: Ms. Kim Michel, Executive Director at [kmichel@lsbefd.state.la.us](mailto:kmichel@lsbefd.state.la.us). Additionally, public comment request cards are also available at the sign-in desk next to the sign-in sheet at every board meeting. Online meeting participants may use the “raise your hand” and chat features in Microsoft TEAMS to provide public comments during the meeting.

**DISABILITY ACCOMMODATIONS:** Members of the public with a disability recognized by the Americans with Disabilities Act (ADA) or his or her designated caregiver may deliver disabilities accommodations requests to: Ms. Kim Michel, Executive Director; (504) 838.5109; [kmichel@lsbefd.state.la.us](mailto:kmichel@lsbefd.state.la.us):